

AREA 15 STATE COVENTION COMMITTEE

Composition:

- Alternate Delegate (Chairperson),
- Current/upcoming State Convention Chairperson (Secretary/ treasurer),
- Area 15 member *

Scope:

- Provide oversight of the legal and financial activities of the Florida State Convention when held in the geographic area of South Florida.
- Define and manage the Site Selection Process.
- Insure that the South Florida Convention remain self supporting, utilizing the existing 501c(3), and the Advisory Committee for continuity and cooperation with North Florida Area 14.
- Receive and monitor financial statements of the local hosting committee.
- Set the reserve fund level and periodically review that level for possible revision.
- Receive full disclosure of any minutes and/or treasury information as requested.
- Receive final report at conclusion of convention.

Procedure:

- Committee meets every quarterly on Saturday.
- Committee chairperson gives a report at the Sunday morning business meeting.
- Approve, deny, or request revision to bids.
- Monitor budget and provide suggestions.
- Once all expenses from the State Convention are paid in full the State Convention Committee will make recommendations as to how to distribute any excess funds
- Informs Area 15 of any major transgressions during convention and preparation process.
- Alternate Delegate participates on the Advisory Committee in conjunction with North Florida, Area 14.
- The committee will derive it's treasury from excess funds from the State Convention.

* Area 15 Member with State Convention organizational experience.

That anyone seeking to make a bid for the Florida State Convention from Area 15 must submit a completed Area 15 Florida State Convention bid Questionnaire to the Area 15 State Convention Committee by the January Quarterly for review, possible revisions, and recommendations.